

# LTA COUNCIL

Wednesday 27 February 2019 at the National Tennis Centre at  
10.30 am

## Present

Mr D Rawlinson (Deputy President), Mr S Lloyd (Chief Executive Officer), Mr S Farrow (LTA Company Secretary and Director of International Events and Professional Game), Lord Davies of Abersoch (Chairman, LTA Board).

### Past President

Mrs C Sabin.

### Councillors

Mr I Alexander, Mr M Angell, Mr S Baddeley, Mrs S Bennison, Mrs E Bissett, Mr R Blackburn, Mr A Bradley, Mr F Caldwell, Ms N Cavaday, Mrs A J Clark, Mr S Clarke, Mrs A E Clayton, Mr R Colabawalla, Mr J Copsey, Mrs L Cundy, Mr R Cutler, Mr L Evans, Mr A Fay, Baroness M Ford, Ms J Grey, Mr J Grindell, Mr I Haigs, Mr C Haworth, Mrs C Hollingsworth, Mr B Horne, Mrs L Hutchinson, Mr A Jarvis, Mrs K Keohane, Mr J Keothavong, Mr E Knowles, Miss M A Laffey, Mr S Law, Mrs J Marks, Mrs N Maskens, Mr S Matthews, Mr D Mazzucco, Mr R T Palmer, Mr M Peters, Mr A J Petherick, Mrs S Procter, Mrs J Robinson, Mr M Rock, Mr M Sanders, Mr R Staniland, Mrs E Sweeting, Sir D Tanner, Mr D Vinall, Mr A Waite, Mr B Walton and Mrs C Windmill.

### In attendance

Mr I Bates, Ms A Ensor (Wimbledon Ticket Manager and Council Coordinator), Mr A Hodges (Regional Safeguarding Officer – Central & East), Mr D Humphrey (Head of Safeguarding), Miss R James (Tournament Director, Fed Cup), Mr O Scadgell (Participation Director), Mrs J Porter (COO), Ms H Raven (Head of Marketing and Digital), Mr S Richardson (Product and Programme Manager), Mrs A Smith (representing Dorset LTA), Mr S Steele (Finance Director) and Mrs V Williams (People Director).

## Minutes

### 1. Welcome

The Deputy President welcomed Councillors to the first meeting in 2019.

Members of Council were informed of the death, on 16 February, of Peter Grinyer; he was 66. Peter served on the LTA Council in 2007-2013, representing Hampshire & IOW LTA and 2015 until the present, representing the Channel Islands LTA. During his time on Council, Peter served on the Coach Licensing Committee, the Disciplinary Panel and the Council Review Implementation Group.

Peter's funeral would be taking place on Monday 11 March at 1 pm at the Test Valley Crematorium, Ridge Lane, Romsey SO51 6AB and afterwards at the Luzborough House,

Romsey. The family has requested no flowers. Donations can be made in memory of Peter to: 'Countess Mountbatten Hospice'.

Members of Council were asked to remember Barbara and the family at this sad time and stood in memory of Peter.

## **2. Welcome to new LTA Councillors**

David Rawlinson welcomed each of the new LTA Councillors and presented them with a Councillor tie or pin. Each new Councillor said a few words to introduce themselves. The new Councillors were: Liz Bissett (Wiltshire), Simon Clarke (Tennis Wales), Baroness Margaret Ford (Board Nominated Councillor), Jane Grey (Northumberland), James Grindell (Derbyshire), Louise Hutchinson (Middlesex), James Keothavong (Board Nominated Councillor)

## **3. Apologies for Absence**

The following apologies for absence had been received; Mrs R Baillache, Mr J Baker, Mr R Henshaw, Mr R Kerr, Mr R Stoakes.

## **4. Declarations of Interests**

Members of Council were asked to declare an interest as necessary if a relevant item was discussed.

## **5. Minutes of Meeting held on Thursday 13 December 2018**

The minutes of the meeting held on Thursday 13 December 2018 were approved and signed as a correct record.

## **6. Matters Arising**

There were no specific matters arising that were not already covered within the agenda. Simon Steele confirmed that an updated list of FAQs on the LTA insurance liability would be circulated to members of Council, as well as to the Heads of Region to distribute accordingly.

## **7. Deputy President's Report**

The Deputy President's Report had been included within the Council pack and was taken as read.

A confidential update was given on the Herts and Wrexham situations.

Members of Council were informed that the election process for the next LTA Deputy President was on-going and that a nomination would be presented to the next Council meeting in May for approval.

The meeting recorded their thanks to Bath University for hosting the recent Fed Cup event.

## **8. LTA Chairman's Report**

The LTA Chairman's report had been circulated in advance of the meeting and was taken as read. Lord Davies highlighted some points in addition to his report and thanked the Executive team for staging the recent Fed Cup tie in Bath. Members of Council were informed that The All England Club was about to announce its new Chairman.

It was confirmed that the nominations for the members of the Safeguarding & Protection Committee had been submitted to the Council Nominations Committee and subsequently the LTA Board for approval. It was also confirmed that a thorough recruitment process had taken place for these positions. A copy of a resume of each of the members of the Committee would be circulated to Council for information.

#### 9. **LTA Chief Executive's Update**

The Chief Executive's business update was included in the pack and taken as read.

The Chief Executive informed Council that since the last Council meeting, work had taken place to recruit for the remaining positions across the business. The 2018 Final Dashboard, 2019 Business Objectives, VMOST Level 1 and VMOST Priorities were highlighted. It was agreed that a copy of the Business Objectives would be circulated to Council.

Council were informed that with regard to the TF/LTA integration, an EGM would be held on 18 March to secure the agreement for the LTA to have sole responsibility for the charity. Baroness Ford expressed her thanks, on behalf of the TF, to the LTA and the HR team for the work undertaken to ensure a smooth integration of the TF into the LTA. Councillors were encouraged to support the various disability events that are held during the year.

#### 10. **Facility Investment Framework**

The Chief Executive reminded Council that TBTT had been launched in July 2017. 2018 had always been considered as funding round 1 for TBTT and it was always intended to review the feedback and learn from the applications coming through and evolve into funding round 2. The Chief Executive introduced Julie Porter (Chief Operating Officer) who gave a presentation on the facility investment framework, identifying a clear view on how this would evolve. The presentation covered an overview of the COO Central team, an overview of TBTT, structure of the new facilities team and the LTA Facilities Investment Framework. A copy of the presentation would be circulated after the meeting. Members of Council felt strongly that the name TBTT should continue and this was agreed.

Members of Council were also reassured that the help of local knowledge of Councillors and Regional teams was needed and would continue. Specialist information on facilities and technical support was available online on the LTA's website.

The meeting broke for lunch at 12.30 pm and resumed again at 1.15 pm.

#### 11. **Workshop – Safeguarding Training**

David Humphrey (Head of Safeguarding) led Council members on some safeguarding training. A copy of the presentation would be circulated after the meeting. A copy of an internal process flowchart was circulated to each member of Council.

Alan Hodges (Regional Safeguarding Officer – Central & East) gave a brief overview of the role of a Regional Safeguarding Officer. Ian Alexander then gave a brief overview of the role of the County Safeguarding Officers.

It was confirmed that with the change of the LTA's DBS provider, the LTA would look to incorporate an alert when a DBS was due to run out so that they did not relapse.

David Humphrey expressed his thanks to Liz Sweeting for her work on the Safeguarding Committee.

## **12. Participation**

Olly Scadgell (Participation Director) provided an update on the summary feedback and next steps from the Tennis Opened Up session at the December Council meeting, the 2019 Participation Directorate Delivery Plan update and potential areas for collaboration, TDC 2019 work stream update and a Participation Directorate recruit update. A copy of the feedback from Tennis Opened Up session at the last Council meeting would be circulated after the meeting.

Olly Scadgell thanked David Humphrey for all his achievements with regards to safeguarding to date.

Information on the TDC work streams would be circulated after the meeting.

It was agreed that copies of all presentations made at Council meetings would be circulated straight after each Council meeting rather than when the minutes were sent out.

Members of Council were informed that applications were open for the Seniors Tennis grant funding. Councillors were asked to encourage their clubs to submit applications.

## **13. Performance**

Iain Bates (Head of Women's Tennis) provided an update on National Academies and the County and Regional programme.

## **14. Fed Cup**

Stephen Farrow (Director of International Events and Professional Game), thanked everyone involved in the recent Fed Cup tie in Bath and to Councillors who attended the tie.

Stephen Farrow introduced Rebecca James (Tournament Director) who was thanked for putting together an excellent event. Rebecca gave an overview of the event and then Ian Alexander gave a brief overview of Avon LTA's role during the Fed Cup in Bath. Sam Richardson (Product and Programme Manager) gave an update on how the Fed Cup was used as a platform to activate participation and highlighted what impact the activity had during the event. Helena Raven (Head of Marketing and Digital) showed a video showcasing the event and highlighted the headlines covering marketing, Tennis for Kids, PR and social media. Iain Bates (Head of Womens Tennis) gave an overview of the event from the team's perspective. The team had held a two day workshop before the event and had agreed on three key values – Honesty, Embrace and Inspire. Councillors were encouraged to support the next Fed Cup tie in April.

Stephen Farrow added his congratulations to Anne and the team.

Members of Council were informed, confidentially, that the next Fed Cup tie in April would be taking place at the Copper Box in the Queen Elizabeth Olympic Park, London. Ticket details would be sent out to Councillors shortly.

Members of Council were asked to submit their expressions of interest to attend the Davis Cup Finals in November in Madrid to Ali Ensor by 8 March.

## **15. Governance**

### **15.1 Changes to Standing Orders**

Stephen Farrow referred to the proposed changes to the Standing Orders relating to the notice of Council meetings, appointment of President/Deputy President and the

Remuneration Committee Terms of Reference which were detailed within the Council papers. An updated proposed amendment to the Notice and Business of Council meetings was presented. The changes were approved. In addition it was agreed that Council papers would be sent out electronically as well as a hard copy of the papers being sent 7 days in advance of a Council meeting.

**16. Summary of papers for reading only**

The British Tennis Competitions Programme 2019 and the Awards in British Tennis taken as read.

**17. Any Other Business**

Members of Council were reminded to submit their nominations for the LTA Cocktail Party and LTA Ball as soon as possible.

There was no further business.

**18. Confirmation of date of next meeting**

The date of the next meeting was confirmed as Thursday 16 May 2019 (including the LTA AGM).

The Deputy President thanked everyone for attending and closed the meeting.

The meeting concluded at 3.55 pm.