

TENNIS WALES LIMITED (TW)

**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON SATURDAY 28TH APRIL 2018
AT SPORT WALES CARDIFF WITH SKYPE LINK TO WREXHAM**

PRESENT:

Cardiff:

Pam Alford - President TW and Ruthin LTC
Guy Alford – Accompanying Pam Alford
John Barton – Usk TC
Hilary Barton – Usk TC
Rosemary Bernard - Finance Director TW and Radyr LTC
Alex Brown - Director TW and Usk LTC
Barry Cawte – Independent Director Nominee
Katrina Clarke - Radyr LTC
Mike Clarke - Chair TW and Radyr LTC
Marion Curtis – Dinas Powys LTC
Peter Drew – Chief Executive Officer TW and Penarth LTC
Mike Dunn - Director TW and Windsor LTC
Ken East – Seniors Tennis Co-ordinator / Rhiwbina LTC
Tony Goold – Past President and Cardiff Wheelchair Tennis Club
Ros Hawke – Usk TC
Nigel Jones - Glynneath LTC
Martyn Lewis – James Alexander Barr Tennis Centre
Anthony Phillips – Windsor LTC
Ann Powell – Allt-Yr-Yn LTC
Maria Rees – Office Manager TW
Graham Webster – Cardiff LTC

Wrexham:

Vicki Broadbent - Director TW and Mold LTC
Pam Griffiths – TW National Participation Manager
Pat Hill – Wrexham TC
Lucy Scott – Wrexham TC
Donna Tait – Brymbo TC
J A Webb – Wrexham TC

The meeting commenced at 10:35 a.m.

1. Welcome

Mike Clarke (MC) welcomed those present at the meeting both in Cardiff and Wrexham.

2. Apologies for Absence

Apologies were received from Tom Hoyt, Steve Clarke, Liz Parry, David Clarke, Mike Buck, Owain Rees, Chris Rudkin, Mike Rowe and Stephen Blunt. Proxy forms had been received from Stephen Blunt, Steve Clarke, Liz Parry and Mike Buck resulting in there being 18 Members with 25 votes in total.

3. Minutes of the AGM of Tennis Wales Ltd held on Saturday 8th April 2017.

The minutes were confirmed as a true and accurate record of the meeting and were unanimously approved.

The minutes of the Extraordinary General Meeting held on 2nd September 2017 were also confirmed as a true and accurate record of the meeting and were unanimously approved.

4. Annual Report for 2017

Peter Drew (PD) presented a summary of his annual report to the meeting. He explained that the report was in the process of being finalised as a professional online version. He highlighted that 2017 had been a particularly challenging year and commended the staff, board, committees and those from the wider tennis community who had helped to resolve the issues. PD ran through the key challenges and successes of 2017 along with changes and new additions to the Tennis Wales team.

PD confirmed that looking forward TW were working towards a new era and were in the process of finalising a new 4 year vision plan with a larger community focus.

The Chair thanked the team at TW for their continued effort and hard work. There were no questions.

5. Audited Accounts for Tennis Wales Ltd and the Finance Director's Report

Rosemary Bernard (RB) explained that the audited accounts had been approved by the Board, and she drew Members' attention to Page 3 of the accounts, in particular the statement within the report that stated that in the auditors opinion the financial statements "give a true and fair view of the state of the company's affairs as at 31st December 2017 and of its deficit for the year then ended".

RB highlighted the key features of the accounts including the reserves.

Anthony Phillips (AP) questioned the reason for the reduction in commercial income for the year. PD explained some of the reasons why TW had believed there had been a deficit and highlighted that it was difficult to predict how much commercial income would be received for the year. It was hoped that commercial income would pick up again. There were no further questions.

6. Election of Tennis Wales Director following the North Wales Annual Open Meeting

The Chair reported that Martyn Lewis (ML) and Lucy Scott (LS) had been elected as Directors at the North Wales Annual Open Meeting held on 22nd November 2017 in accordance with TW Article 12.2(2) and 17.4.

Following the changes approved at the Extraordinary General Meeting the number of Directors elected from south had been reduced from 5 to 4 and reduced in the north from 3 to 2, with Independent Directors being increased 3 to 5.

The Chair thanked Vicki Broadbent (VB) for her contribution to the TW Board over the last 6 years. Due to VB leaving the Board, Debbie King's resignation and the sad passing of Alistair McNab, ML and LS would fill the 2 north Wales positions.

The Chair confirmed that he would be stepping down from his role as a south Wales Director after having completed his 6 years. Due to the changes approved at the EGM, there was no vacancy on the Board for a further south Wales Representative.

The Chair confirmed the resignation of Ceri Bowley as an Independent Director, leaving 3 spaces for Independent Directors.

7. Election of Independent Tennis Wales Director

Those present unanimously approved the election of Barry Cawte (BC) as an Independent Director of Tennis Wales Limited in accordance with Articles 12.2(3) and 12.12 as recommended by the directors.

The Chair confirmed that BC would be appointed as the new TW Chair at the Board Meeting, following the AGM. BC would be the first Independent Chair for TW and would bring a great deal of experience to the Company.

The Chair highlighted that following on from BC appointment; there would be 2 vacancies for Independent Directors on the Board. TW would be looking to increase the areas of skill and expertise on the Board as well as considering a gender balance.

8. President - Tennis Wales Limited

The Chair thanked our President, Pam Alford (PA), for her continued support in representing Welsh tennis throughout the past 3 years. As PA had come to the end of her term as President, the Chair requested that Ann Powell (AP) be elected as the new TW President. AP is Chair of All-Yr-Yn Tennis Club, plays for the Vets and sits on the South Wales Committee. AP was unanimously elected with no abstentions.

AP thanked the members and TW for the opportunity.

9. Auditors - Tennis Wales Limited

The Chair thanked Watts Gregory for their valued support in providing advice and auditing our accounts and proposed that they be appointed for a further year.

Watts Gregory was unanimously appointed for a further year with no abstentions.

10. 2018 Registration Fees

The Registration Fees for 2018 were confirmed to be £110 per court for all places to play (£55 per grass court), up to a maximum of £1320 and £200 total for a place to play registering for the first time.

The Chair confirmed that the fees were set by the LTA and had not been increased by TW. BC warned that the fees for 2019 were expected to change.

Any other business

PD thanked MC for the large contribution he had made to Welsh Tennis in particular during his time as the TW Chair and wished him luck for the future.

The meeting concluded at 11:05 a.m.