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| **Tennis Wales – Governing body for Tennis in Wales** |
| **Right to:** | **Responsibility:** |
| * Respectful behaviour from children and young people, other adults, or parents involved in the trip.
* Have feedback provided in an appropriate manner.
 | * Ensure safeguarding policies and procedures are kept up to date.
* To ensure that where there is a mixed group of players, a Male and Female lead person will present on every trip.
* To ensureAll captains are LTA Accredited + and all assistant captains are Accredited
* To provide each member of the support team with a travel pack of all relevant information.
* Give support to the members of the support team if they have a concern or have feedback.
* Ensure they have received the relevant documentation from the child’s parents/guardians
* To ensure that there is an appropriate adult/child ratio on each trip
* Make parents and children aware of photographic policy and obtain parent’s signature (or include on permission form)
* Ensure checklists are followed, information is held centrally and all members of the support team are approved and held on a list in the Tennis Wales South office.
* Welcome feedback from the support team, parents or players for trips.
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